

CLAYTON COUNTY PUBLIC SCHOOLS
CAMPUS KIDS

Registration Form

Please return to school office
(One registration form for each student)

Non-Refundable \$15.00 Registration Fee Per Student: Amount Paid \$ _____

Student's Name _____ Birth Date _____ Grade _____ School Year _____

Address _____

City _____ Zip _____

Mother's Name _____ Home Phone# _____

Work Phone# _____ Cell# _____

Father's Name _____ Home Phone# _____

Work Phone# _____ Cell# _____

LEGAL GUARDIAN IS A FULL TIME CCPS EMPLOYEE No _____ Yes _____ if yes, Employee ID # _____

Special Custody Situation _____

IN CASE OF EMERGENCY CALL: Name _____ Phone: _____

Clinic or physician _____ Phone: _____

SPECIAL INSTRUCTION: (allergies, diet, medical, extraordinary circumstances including custody situations)

Please list any conditions which would limit your child's participation in **GROUP** activities. This program is designed for students who are able to participate independently in age-appropriate activities within a 1:20 teacher/student ratio. Failure to disclose any information affecting your child's participation in group activities may result in his/her dismissal from the program.

In addition to parents listed above, please list below the names and phone numbers of other adults designated to pick up your child: (use another sheet of paper if necessary)

Name	Relationship	Phone	Name	Relationship	Phone
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

My child will attend *Campus Kids* for (check one):

- FULL WEEK
- SPECIFIC DAYS (check all that apply) Mon Tue Wed Thu Fri
- EARLY RELEASE DAYS ONLY (5) One Hour Only (1:15 - 2:15 p.m.) Full Afternoon Service

If school dismisses early because of weather or any other reason, I can be contacted at _____

Parent's Signature _____ Date _____

See reverse side for general information about *Campus Kids*.

GENERAL INFORMATION

Enrollment in *Campus Kids* is subject to acceptance of this registration form and receipt of the registration fee. Failure to disclose any information affecting your child's participation in *Campus Kids* may result in his/her dismissal from the program.

Notice of Exemption

This program is not a licensed child care facility and is not required to be licensed by the Georgia Department of Early Care and Learning. This program is exempt from state licensure requirements.

Transportation will not be provided. Transportation will be the sole responsibility of the parents.

Liability for personal injury is not accepted by the *Campus Kids* program, the Clayton County Public Schools, or the Clayton County Board of Education. *Campus Kids* will not accept responsibility for personal effects that may be lost, stolen, or traded.

Discipline – A child's discipline must be a collaborative responsibility with the program staff, the child, and the parents. Disciplinary actions may be imposed ranging from temporary removal from an activity to suspension/dismissal from the program, depending on the severity of the infraction. Severe violations may necessitate dismissal on a first offense.

Fee Structure:

\$40.00 per week per child (see tuition calendar for prepaid tuition due dates).
\$10.00 per day rate per child if *prepaid* the week prior to service. No drop in service will be allowed if not prepaid.
\$10.00 late fee will apply, if tuition is not prepaid by the calendar due date including drop in fees.

\$25 one-time fee for 5 Early Release Days (\$5.00 per day) for service 1:15 – 2:15 p.m. (registration fee waived for one-hour service). For students not picked up by 2:30 p.m., the registration fee will be assessed, and the parent shall pay the \$10 per day rate thereafter.

Tuition (including drop in service) is due most Fridays, prior to service, by 6:30 p.m. The only exception would be school closure. Please follow the tuition calendar in the parent handbook to avoid a \$10.00 per child late fee if tuition is not prepaid as scheduled. Outstanding balances must be resolved before the next week's tuition is accepted.

Parent's Initials _____

Fines will be imposed for late pickups as follows:

For 6:31 – 6:40 p.m. late pickup, the fee assessed is \$10.00 per child.
6:41 p.m. & later - \$1.00 per additional minute until picked up

If the child is not picked up by 6:45 p.m., *Campus Kids* will notify the legal authorities, and custody will be turned over to them.

Three late pickups will result in the child's dismissal from the program for the remainder of the school year.

Parent's Initials _____

Late pick-up fines must be paid when the child is picked up or by the next school day. Non-payment of the late pick-up fee by the second day will result in suspending the child from the program until the following week.

Parent's Initials _____

Snacks will be provided each day by the program center.

Ratio will be 1:20.

More detailed information may be obtained in the *CAMPUS KIDS Parent Handbook*.

I acknowledge that I have read and understand all the above.

Parent Signature

Date

CAMPUS KIDS Use Only

- ____ Accepted into program
____ Placed on a waiting list
____ Unable to enroll

Comments:

Site Coordinator's Signature

CLAYTON COUNTY PUBLIC SCHOOLS
Campus Kids

Enrollment Contract
(One Contract per Student)

- **Tuition must be prepaid** for the upcoming week (***this includes drop in fees***). Please refer to the tuition calendar for tuition due dates. Change cannot be given. Therefore, cash, checks, or money orders are accepted in **EXACT AMOUNTS ONLY**. ***Schools using an electronic check verification system will accept checks or money orders ONLY.***
- No credit for days missed shall be given for tuition unless your child has missed the entire week.
- Three (3) late pickups from the program will result in my child being dismissed from the program for the remainder of the school year. Late pickup fees are assessed as follows:

For late pickup 6:31 p.m. – 6:40 p.m., the late fee is \$10.00 per child.

For late pickup 6:41 p.m. and later, \$1 for each additional minute per child.

- A \$30.00 service charge will be assessed for each returned check. Two returned checks will result in a “cash only” basis (a “money order only” basis for schools using an electronic check verification system).
- My child may stay in the program if acceptable behavior is exhibited. Disciplinary problems are not tolerated. If my child is disruptive, disrespectful to authority, abusive or threatening to self and/or other students, he/she can be suspended or permanently dismissed from the program. Severe violations may necessitate dismissal on a first offense.
- I understand no liability will be assumed by ***Campus Kids***, the Clayton County Public Schools, or the Clayton County Board of Education.
- In the event of an emergency and I cannot be reached, I authorize permission to seek immediate medical attention for my child.

I have been provided a copy of the ***Campus Kids*** Parent Handbook. By signing this enrollment contract, I am confirming I have read, understand, and agree to abide by all policies and procedures stated in the ***Campus Kids*** Parent Handbook.

Name of Parent/Guardian (please print)

Name of Student

Signature of Parent/Guardian

Date